



DCMH Foundation Board Meeting Minutes

Virtual & Conference Call
March 16, 2021 at 12:00 p.m.

Present: Thelma Starner, Carol Wicburg, Doug Atchley, Mark Condon, Vanessa Hoff, Kerstin Kimbriel, Bill Hellman, Barbara Wolfe, Darnell Place-Wise, Heather Cannell, Delta Health Board Liaison Dr. Bruce Mixer

Ex-officio attendants: Executive Director Kaitlyn Jones, Delta Health CEO Matthew Heyn

Absent: Tom Huerkamp

CALL TO ORDER: The DCMH Foundation board meeting was called to order at 12:05 p.m.

SECRETARY REPORT: The February 16, 2021 meeting minutes were approved as presented

EXECUTIVE REPORT & FINANCIALS: Kaitlyn presented the executive report. She announced the **Delta Health Branded Swag** sale was live for the past two weeks. It will be available again at the beginning of April. Since the sale closed March 15th she did not have an update on the sales yet. All of the items will ship out to employees at the same time when the sale closes. Future sales will also be available to the general public as well as employees. There was discussion about having items available in the gift shop when it opens. Kaitlyn included the opportunity to **Thank-a-doctor** in the recent newsletter. Notes of gratitude will be sent out to physicians for doctor's day which is May 30th. This is also a great chance to continue to increase exposure for the Foundation among the Delta Health medical staff.

Mark distributed sponsorship forms for the **June 18th Delta Health Classic**. The tournament will be at the Cedaredge golf course. Cristee-Meade Building Company will be the presenting sponsor. Matt offered to reach out to hospital vendors and request sponsorship for large expenses like lunch, dinner or entertainment. There was discussion about potential silent and live auction items. There are several businesses who have committed to sponsoring. Committee members will continue to reach out to potential sponsors. The committee is also requesting each board member to sign up at least one team. Kaitlyn will meet with the hospital attorney to inquire about moving forward with changing our name to the Delta Health Foundation to stay aligned and consistent with the hospital. Kaitlyn presented more details on **Naomi's hope project** golf tournament April 18th, 35% of their proceeds will go to the Oncology fund. We will donate Delta Health pens or another item for their swag for participants.

Kaitlyn presented the **financial report**. The CRM program was upgraded. Donor addresses are up to date which will allow us to do a mail out with the annual report for hospital week. Darnell made a motion to approve the financial report as presented. Bill seconded the motion.

NOMINATING COMMITTEE: Barb presented the nominating committee report. They requested to move the recurring monthly meeting to the third Wednesday. Nominations were; Darnell for president, Barb to remain as vice president, Bill to remain treasurer, and Heather to remain secretary. Kerstin made a motion to change the meeting day to the third Wednesday of each month, beginning in May. Bill seconded the motion. All were in favor. Carol moved to accept the nominees presented by the committee. Doug seconded the motion. All were in favor.

ONCOLOGY COMMITTEE: Kaitlyn informed the board that over the past two years we've supported Oncology with approximately \$5,500 and \$3,800. They had a small request approved in the past month for two picture frames. The current balance in the Oncology fund is \$30,811. Kaitlyn met with Nysha, Oncology manager to help identify a way for us to provide more substantial support in order to help more patients. The request for the stretcher chair is for \$6,801.03 and is necessary for the procedure

room to perform bone marrow biopsies. Since the recent remodel, the second procedure room is not currently furnished. Darnell made a motion to approve the request from the Oncology fund. Bill seconded the motion. All were in favor with the exception of Heather who abstained from voting since this is a purchase for a clinic. Matt suggested board members be able to see equipment after it is purchased.

NEW BUSINESS: Our **D&O insurance** is expiring next month. ABA Insurance Services also called Great American Insurance Co. is the company we currently use. Kaitlyn was asked to get quotes from a few more companies. She will also meet with the hospital attorney about possibly increasing the current \$1M coverage and if the hospital D&O insurance policy can include coverage for the Foundation. Once this information is gathered, the vote will occur by email prior to the next meeting, before the current coverage lapses. Kaitlyn presented a request for a **self-sanitizing changing table** for the pediatric clinic. Bill made a motion to purchase the self-sanitizing changing table for \$2,800. Doug seconded the motion. The motion was followed by discussion among the group. The request would come from the general fund which has a current balance of approximately \$12,600. Kaitlyn reminded the group the budget for unrestricted giving was increased this year. Last year we awarded about \$3,000 in scholarships from the general fund and in previous years it's been about \$6,000. On average, a standard changing table varies from \$200 and up. Vanessa emphasized the desire for equipment in the new clinic to be visually appealing and also pointed out we are now at the end of the first quarter and have the funds available to purchase this and still have \$6,000 available. There were no votes in favor of the motion to purchase the changing table for \$2,800. Vanessa made a motion to provide the pediatric clinic with \$2,000 toward purchasing a changing table. There was no second on the motion. Vanessa moved to provide \$1,400. Kerstin seconded the motion. All were in favor, none opposed. Heather abstained from voting since this is a purchase for a clinic.

DELTA HEALTH BOARD REPORT: Dr. Mixer presented an update from the hospital board meetings for the past two months. There was about a \$1M loss in AR for the months of November and December due to poor reimbursement for inpatients with covid19. There is an expected gradual improvement in revenue from decreased health insurance costs with the new health plan, improved reimbursement for rural health clinics, potentially reopening the TPAC program in April, improved contracts for radiology services, and improved efficiencies. Matt briefly explained the difference between operating margins and cash flow. The number covid19 cases continues to decrease. There have been several large vaccine clinics held in the community. Rates for vaccinated community members were reported to be approximately 56% of 75 and older and about 50% for ages 65-70. Matt added that for hospital staff initially about 50% of employees were vaccinated and since then it has increased but it still less than 70%. Although it is encouraged, hospital employees are not required to receive the vaccine. The pediatric clinic will be opening soon, which is located in the same building as Dr. Huene's office. The new Oncologist is expected to start this summer.

ADJOURN: The meeting was adjourned at 1:05 p.m.

NEXT MEETING: The next meeting is scheduled for April 20, 2021 at 12:00 p.m. in Crag Crest Classroom.

Thelma Starner, Board President

Date