



Capital Expenditure Request (CER) Worksheet

Date:	April 20, 2021
Department:	Administration
Manager:	Julie Huffman
Capital Description:	Contract Management Software +

PROJECT EXPENSE:

Total Project Budget: Includes equipment, interfaces, shipping, installation, facility modifications, etc.		\$0.00
Total Project Cost: Includes equipment, interfaces, shipping, installation, facility modifications, etc.	(1)	\$15,463 + up to add'l \$4,230 = up to \$19,693
Total Project Variance:		\$15,463 -\$19,693
PROCEDURE RELATED EQUIPMENT:		
Charge for Procedure:		\$
Estimated Reimbursement for Procedure:	(2)	\$
Estimated # of Procedures Per Year:	(3)	
Expected Annual Return on Investment calculated (2) x (3) ÷ (1):	ROI	

NEED:

Check all that apply:

Necessary to meet regulatory requirements, patient care is jeopardized without
 Equipment upgrade, enhances productivity
 New service, business development

Have you?

Involved affected employees?
 Involved affected physicians?

Equipment:

Function:
Currently all contracts are logged in an Excel spreadsheet with more recent digital versions saved on the server and hard copies in multiple binders. Contract expirations and contract evaluation deadlines currently have to be searched manually. This software will be a central repository for all contracts.

Benefit:
The system will send automatic reminders of contract termination dates, renewal deadlines, evaluation deadlines, and will organize contracts by department and archived old agreements. The added benefit is this is not a cloud-based service but will be downloaded onto our server, so there are no ongoing fees or maintenance costs once purchased.

Additional Operating Costs: ****(Please identify additional costs such as additional staff time and training, supplies, maintenance agreements, etc.)*
Optional professional services will cost up to \$4,230, but we will only be billed for services used. If in the future we need to utilize their training, tech support or maintenance, we can add that for approximately \$1,300 per year. We can access this at any time, only when needed.

Life Expectancy: Indefinite

PURCHASE:

Is the equipment available through the hospital's purchasing agreements?

Yes

No -- Justification: This is a one-off software purchase. Our purchasing agreements are not implicated with this purchase.

Vendor Comparison:

	Vendor 1	Vendor 2	Vendor 3
Vendor Name	Cobblestone Systems Corp.		
Vendor Address	428 South White Horse Pike, Lindenwold, NJ 08021		
Vendor Contact	Michael Donnelly		
Vendor Phone	866-330-0056 x 1124		
Price	\$12,427.20		
Additional Costs	\$4,230 (optional trainings, only billed for what is used) \$2,759.53-\$3,035.53 Licensing (depending on if purchased by quote expiration)		
Vendor reputation	Very Good 4.5+/5		
Vendor previously used	N/A		
Equipment reputation	Very Good 4.5+/5		
Price protection period	Indefinite but only 7 business days for license price		
Service availability – including bio-med arrangements	PRN		
Ongoing service and repairs	PRN		
Warranty	N/A		
Installation and down time	2-3 weeks		
Demonstration date	April 19, 2021		

Vendor Selected:
CobbleStone Systems Corp.

Criteria:

Only system found that we can own outright and maintain data on our own server rather than in the Cloud. Also the only system found that offers contract lifecycle as a separate module that you don't pay for if you don't need that feature.

***** Please attach copy of research, price quotations and other supporting documentation.**

EXHIBIT A - LIST OF LICENSED SOFTWARE

The following programs and associated documentation are defined as "Licensed-Software" under Agreement and will be provided electronically for replication and distribution per the terms of this Agreement. Unless otherwise noted, the Licensed-Software will be delivered electronically in Microsoft Windows™ server format.

Item - Contract Insight Work Group Client-Deployed (On-premise)	Qty	Standard Price	Discount Unit Price	Year 1
Licenses (One-Time Perpetual)				
Contract Insight Workgroup Ed. Perpetual/Deployed Core License	1	\$ 5,511.00	\$ 5,511.00	\$ 5,511.00
Contract Insight Workgroup Ed. Perpetual/Deployed Named User License	3	\$ 440.00	\$ 440.00	\$ 1,320.00
Optional Features: Add-On (One-Time Perpetual)				
Workflow	0		not selected	\$ -
Report Designer & Graphical Dashboards	0		not selected	\$ -
User Defined Sub-Tables & Stand Alone Tables	0		not selected	\$ -
Vendor/Client Ratings & Scorecard	0		not selected	\$ -
Bulk Data Importer	0		not selected	\$ -
Full Text Searching	1		included	\$ -
Optional Solution Add-ons (One-Time Perpetual based on user licenses)				
IntelliSign SM & Document Collaboration Module License	0		not selected	\$ -
Bulk eSign License (requires Document Collaboration & eSign Module)	0		not selected	\$ -
Solicitation/eSourcing Module License	0		not selected	\$ -
Vendor/Client Collaboration Gateway Module License	0		not selected	\$ -
Purchase Order/Spend Management Module License	0		not selected	\$ -
Database Integration Manager Module License	0		not selected	\$ -
Third-Party eSign Connection Manager Module License <small>*Requires license purchased from third-party eSign provider</small>	0		not selected	\$ -
Onsite Backup Manager Module License	0		not selected	\$ -
Dun & Bradstreet Company Integration Connection Manager Module License <small>*Primary Company Profile data on-demand or scheduled integration *Requires license purchased from D&B</small>	0		not selected	\$ -
Annual Support/Maintenance	1		\$ 1,366.20	\$ 1,366.20
Optional Annual Services				
Annual Application Compiled/Executable Code Escrow	0		not selected	\$ -
Optional Professional Services - Estimate pending final review of requirements				
Recommended: Training Hours (Online up to 10 connections per session):	11		see svcs dtls	\$ 1,430.00
Work Sessions:	20		see svcs dtls	\$ 2,800.00
Technical Services:	0		not selected	\$ -
Data Integration Services:	0		not selected	\$ -
Data Integration Annual Support:	0		not selected	\$ -
Single Sign-on Services (SAML 2.0 Compliant w/ WS Federation) for 1 Production System:	0		not selected	\$ -
Single Sign-on Annual Support (SAML 2.0 Compliant w/ WS Federation) for 1 Production System:	0		not selected	\$ -
Other Services:	0		\$ -	not selected
Total (does not include tax or travel unless specified above):				\$ 12,427.20

Notes*:

CobbleStone reserves the right to adjust pricing if there is a pricing mistake mutually agreed to by both parties. All travel, lodging, taxes, and destination fees (if applicable) are not included and will be invoiced directly to Licensee; all services not specified in this agreement is invoiced on a per hour (time and material) basis. Requires MS SQL Server & Windows IIS (not priced in the offer). Features can be found at: <https://www.cobblestonesoftware.com/solutions/compare-contract-management-software-editions>

Professional Services Details

Optional Professional Services - Estimate pending final review of requirements	Qty	Unit Price	Extended Price
Training Services - Recommended Units			
System Configuration Training Hours (Online up to 10 connections per session): - Remote Web	9.00	\$ 130.00	\$ 1,170.00
Super/Standard User Training Hours (Online up to 10 connections per session): - Remote Web	2.00	\$ 130.00	\$ 260.00
Work Sessions			
Contract Management Application Configuration Hours - Remote Web	20.00	\$ 140.00	\$ 2,800.00
Contract Management Template Configuration Hours - Remote Web Up to xx templates at 2 hours per template		\$ 140.00	not selected
Contract Management Workflow Configuration Hours - Remote Web Up to xx workflows at 4 hours per workflow		\$ 140.00	not selected
Technical Services			
Data Integration Scheduled Services (requires API or DB direct access)			
Information Update Services (Remote Only)			
Single Sign-on (SaaS) Setup & Configuration Services (Remote Only)			
Optional Professional Services Hours Sub-Total	31.00		\$4,230.00

* Only billed for what is used.



Quote Date: 5/12/2021

Client: Delta County Memorial Hospital

CSS: Nick Woods Email: 0

AM: Kirk Thomas Email: 0

Created by: CSS

Agreement No.: 4100049535

Purchasing Acct No.: 0005332625

Anniversary Date: 5/1/2022

Order Information

SA Effective Date: 6/1/2021

SA End Date: 4/30/2024

Months Quoted: 35

Applications	Servers	Systems
0	0	0
-	27	-
D	D	D

Current Pts: 0

Adjusted Points: 27

Current Level: D

Renewal From Agreement:

Pricing is contingent upon staying at the price level that you qualify for when the quote was issued.

Renewal Order must be placed no later than the 12th of the month following expiration

Pricing is good through the end of the month that the quote was issued.

MPSA - On Premise-Perpetual Licensing

MS Part #	Item Name	Edition	Usage	Points	Extended Points	Quantity	Price	Total
Server Pool								
License Only								
AAA-03701 D	SQL Server Std Svr SL	Standard	Per Server	15	15	1	\$ 636.89	\$ 636.89
AAA-03340 D	SQL Server User CAL		Per User	1	2	2	\$ 148.22	\$ 296.44
AAA-28634 D	Win Server Std Core 2 SL	Standard	Core License	1	10	10	\$ 87.22	\$ 872.20
								1805.53

Note: Spread payments available for products with SA and/or Subscrip

ZONES™

5/12/2021

Bill To:
DELTA COUNTY MEMORIAL HOSP
PO BOX 10100
DELTA, CO 814162815
Phone : (970) 874-7681

Ship To:
BRIAN HUENE
DELTA COUNTY MEMORIAL HOSP
DELTA COUNTY MEMORIAL HOS
1501 E 3RD ST
DELTA, CO 81416
USA

Account # 0054490370
Quote : K1732662
PO# :

Software prices subject to change
Hardware quotes are valid for 7 business days
Memory Prices are valid for 24 hours only, call for verification

REMIT PAYMENT TO:
ZONES LLC
PO Box 34740
Seattle WA 98124-1740

**PLEASE SEND PURCHASE
ORDERS DIRECTLY TO YOUR
ZONES LLC ACCOUNT MANAGER
VIA FAX OR EMAIL**

Kirk Thomas
Account Manager
Phone:253-205-3482

Email:Kirk.Thomas@zones.com

Item #	Qty.	Mfr. Name	Description	Manufacturers Part #	Unit Price	Total
O 00162805 SPO N	2	ZONES INC (ITD)	IBM 32GB (1X32GB) 4RX4 1.35V PC3L-10600 (00D5008)	O 00162805 SPO	477.00	954.00

ASK US ABOUT

Installation Services

On-site Technical Services and Hourly Service Rates

Remote Help Desk and Remote Network OS Support

Sub-Total: \$954.00

Estimated Sales Tax: \$0.00

FedEx Ground: \$0.00

Grand Total: \$954.00

Visit us on the web: <http://www.zones.com>

**FINANCING, LEASING AND SUBSCRIPTION OPTIONS AVAILABLE ! CONTACT
LEASING@ZONES.COM FOR MORE INFORMATION !**

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