

DELTA HEALTH
Board of Directors Meeting
Monday, May 17, 2021
Classroom B / Zoom for Public

PRESENT:

Jean Ceriani, Chairman	Larry Vincent, CFO	Rhonda Katzdorn, Exec. Director, Human Resources
Dr. Doug Speedie, M.D, Vice Chairman	Jody Roeber, CCO	Jonathan Richman, M.D., Vice Chief of Staff
Dr. Bruce Mixter, Secretary/Treasurer	Julie Huffman, CLO	Donica Harrison, Exec. Assistant
Matt Soper, Member	Vickie Schauster, Exec. Director, Clinic Operations	
Matt Heyn, CEO	Melissa Palmer, EDON	Absent: Tammy Smith, Member

MEETING MINUTES:

I. CALL TO ORDER

The Board of Directors meeting was called to order at 5:32 p.m. by Chairman Jean Ceriani. Viewing of this meeting was made available to community members via video conferencing in an effort to reduce the number of people in the room during the coronavirus pandemic.

II. CONSENT AGENDA

A. Approval of Previous Board Meeting Minutes

- The minutes from the April 19, 2021 Board Meeting were presented by Jean Ceriani.

ACTION: Dr. Speedie made a motion that the minutes of the April 19, 2021 Board meeting be accepted as presented. Dr. Mixter seconded the motion. All were in favor. None were opposed. Motion carried.

B. Approval of April 2021 Financial Reports

- **Overview of Finance Committee Meeting.** Finance Committee Chair Matt Soper highlighted the following:
 - The Income Statement shows a loss of \$1M in the month of April. CFO Larry Vincent explained that since the outpatient revenue reporting is cash based rather than accrual based, the financial reports show a large fluctuation month to month. BKD is helping to create a report that will depict a more accurate picture of outpatient revenue on a monthly basis.
 - Medicare case mix index for April was 1.56
 - Surgeries were up to 202 vs. 151 budgeted
 - Cash on hand is at 82 days
 - There were a total of 554 FTE's in April
 - The build out of the PT space is temporarily on hold pending permits and material cost reduction
 - Gross days in A/R is at 47 days YTD
 - Several different variables contribute to the revenue losses in the clinics. Solutions are being researched.
 - There were no denials for the month of April.
 - Home Health had their first profitable month in years.

ACTION: Matt Soper made a motion to accept the Finance Committee report of the April 2021 financials as presented. Dr. Mixter seconded the motion. All were in favor. None were opposed. Motion carried.

III. GUEST SPEAKERS

- A. Delta County Memorial Hospital Foundation.** Foundation Executive Director Kaitlyn Jones reminded the Board about a few upcoming Foundation events and let them know ways they and community members can continue to support the Foundation including volunteering at events and recurring donations through Amazon Smile and the City Market Value Card. Kaitlyn also informed the Board that the Foundation name change to Delta Health Foundation will take effect at the end of June and that in 2020 the Foundation gave almost \$45K in awards and grants that included hospital and community support in COVID relief, pediatric support, nursing support, cancer support, scholarships for employees and equipment purchases.

IV. FINANCIAL

- A. Accrual for Future Retirement Fund Matching.** Dr. Speedie recused himself from this discussion.

CFO Larry Vincent advised the Board that he has been accruing for retirement plan matching for 2021. Larry asked the BOD if they would like him to continue accruing at 3% for the remainder of the year, or if they want to reduce the match to 2% or 1%. The Finance Committee recommended accruing at 3% for the remainder of the year and discussing again in December. After discussion and review of the 2021 financial performance in December, the Finance Committee will recommend whether or not those funds should remain allocated for a full 3% match for 2021. The Board will not need to make the final decision and vote on the retirement fund matching for 2021 until March or April of 2022.

- B. Capital Expenditure Request.**

- 1. Cardiac Stress Test System.** CEO Matt Heyn presented a CER on behalf of the Cardiopulmonary Department for a new Cardiac Stress Test System in the amount of \$33,201.92. The current system is past end of life, not working properly and is no longer supported.

ACTION: Dr. Mixer made a motion to approve the purchase of new Cardiac Stress Test System in the amount of \$33,201.92. Matt Soper seconded the motion. All were in favor. None were opposed. Motion carried.

- 2. Cystoscopy Equipment.** CCO Jody Roeber presented a CER on behalf of the Surgery Department for a second set of Cystoscopy Equipment. The 90 minute sterilization process for the current equipment reduces the number of daily cases that can be scheduled.

ACTION: Dr. Speedie made a motion to approve the purchase of a second set of Cystoscopy Equipment for the Surgery Department in the amount of \$31,093.13. Matt Soper seconded the motion. All were in favor. None were opposed. Motion carried.

- 3. Radio Frequency Ablation Generator.** CCO Jody Roeber presented a CER on behalf of the Pain Clinic for a Radio Frequency Ablation Generator to treat chronic pain providing longer term relief without the use of medications.

ACTION: Dr. Mixer made a motion to approve the purchase of a Radio Frequency Ablation Generator for the Pain Clinic in the amount of \$37,500.00. Matt Soper seconded the motion. Dr. Speedie was opposed. All others were in favor. Motion carried.

- 4. Contract Management Software.** CLO Julie Huffman presented a CER for Contract Management Software that will not only house and log all contracts within a specified contract category, but will also send automatic reminders for upcoming deadlines and termination dates.

ACTION: Matt Soper made a motion to approve the purchase of Contract Management Software in an amount up to \$19,693. Dr. Mixer seconded the motion. All were in favor. None were opposed. Motion carried.

V. ADMINISTRATION

A. CEO Report. CEO Matt Heyn reported to the Board the following:

- Hospital Week. There has been positive feedback about the Hospital Week events that occurred last week.
- Financial Performance. Although operational financial performance in April was poor, cash held. We are still working hard with BKD on developing and implementing internal processes to improve finances. The Sole Community Hospital and 340B programs are just two of the programs our organization continues to miss out on. Dr. Huene is now accepting Medicaid orthopedic cases which should increase Medicaid days helping towards 340B qualification.
- Physician Contracts. There are only four remaining physician contracts to be converted to the new standardized format.
- T-PAC. When the rooms converted for our T-PAC program were needed for COVID patients, the T-PAC program was temporarily suspended. It has been decided administratively to continue suspension of the program and potentially reopening in 2022.
- OB/Gyn Model. Dr. Nigrini (OB/GYN) and her husband Dr. Erickson (surgeon) interviewed with Delta Health recently. If the employment agreements are accepted, the OB/GYN model would include midwives, which would potentially grow the DH deliveries as well as increase our Medicaid days helping towards 340B qualification.

B. Conflict of Interest Statements. CLO Julie Huffman distributed the annual Conflict of Interest statements to the Board members for completion.

C. Review of Trial for Incomplete Medical Records. CLO Julie Huffman presented the proposed revision to the medical staff rules and regulations with regard to delinquent medical record documentation. The proposed revision was voted and accepted by the Med Exec Committee on May 12, 2021.

ACTION: Matt Soper made a motion to the Board of Directors to adopt the revision to the protocol for addressing delinquent medical records documentation in the Medical Staff Rules and Regulations. Dr. Speedie seconded the motion. All were in favor. None were opposed. Motion carried.

D. CCO Report. Jody Roeber reported the following:

- There are consistently 3 to 4 patients on the floor with COVID.
- Jody is still participating biweekly unified command calls and monthly regional calls.
- St. Mary's is diverting due to a shortage of nurses, which is a nationwide issue.
- Delta Health continues to offer all 3 COVID vaccines in the clinics.

VI. MEDICAL STAFF

A. Medical Staff Credentialing. Dr. Mixer presented the following update from the Med Exec Committee: The following credentialing applications were reviewed and approved in the May 12, 2021 Med Exec meeting:

New Applications:

Jeffrey Kay, D.O., Pathology
Christine Urbanski, M.D., Oncology
Jamie Gray, M.D., Hospitalist

Re-application: Jennifer Craig, M.D., Emergency Medicine

End of Provisional Status: Alan Saliman, M.D., Internal Medicine

Resignations: Michael Benziger, M.D., Pathology
William Brandenburg, M.D., Hospitalist

ACTION: Dr. Mixter made a motion for the Board of Directors to approve the applications as presented. Matt Soper seconded the motion. All were in favor. None were opposed. Motion carried.

B. Chief of Staff Report.

1. In Dr. McCrackin's absence, Vice Chief of Staff Dr. Richman reported to the Board of Directors the following from the May 12, 2021 Med Exec meeting:
 - The next All-Medical Staff meeting will be a BBQ and meeting in August.
 - The Committee discussed the DNV survey as well as the HCAHPS and ways to improve their physician communication scores.
 - The Committee also discussed services they would like to see offered in the Pain Clinic.
 - Dr. Richman has 6 members interested in forming a new Wellness Committee.

VII. OTHER BUSINESS

- A. Legislative Update.** Board Member and Representative Matt Soper provided a legislative update on healthcare related bills discussed in the recent session.

VIII. EXECUTIVE SESSION

ACTION: Matt Soper moved to adjourn General Session at 7:25 p.m. and called for an Executive Session to conference with an attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. §24-6-402(4)(b) for undisclosed specifics in order to maintain confidentiality, as well as to discuss personnel matters under C.R.S. §24-6-402(4)(f), specifically regarding Dr. Steven Bernstein.

After a brief recess, Executive Session convened at 7:37 p.m.

Present for the Executive Session were Jean Ceriani, Dr. Speedie, Dr. Mixter, Matt Soper, Julie Huffman and Matt Heyn.

At 8:17 p.m. Jean Ceriani terminated Executive Session and General Session was reconvened.

IX. ADJOURNMENT

With no further business from the floor, Board Chairman Jean Ceriani **ADJOURNED** the meeting at 8:17 p.m.

Bruce Mixter, M.D., DCMH Board Secretary/Treasurer

Date