

DELTA COUNTY MEMORIAL HOSPITAL

Board of Directors Meeting

Monday, February 22, 2021

Classroom B / Zoom for Public

PRESENT:

Jean Ceriani, Chairman	Matt Heyn, CEO	Melissa Palmer, Assistant CCO
Dr. Doug Speedie, M.D, Vice Chairman	Larry Vincent, CFO	Rhonda Katzdorn, Exec. Director, Human Resources
Dr. Bruce Mixter, Secretary/Treasurer	Jody Roeber, CCO	Vickie Schauster, Exec. Director, Clinics Operations
Matt Soper, Member (via ZOOM)	Julie Huffman, CLO Laura McCrackin, M.D., Chief of Staff	Donica Harrison, Exec. Assistant Absent: Tammy Smith, Member

MEETING MINUTES:

I. CALL TO ORDER

The Board of Directors meeting was called to order at 5:31 p.m. by Chairman Jean Ceriani. Viewing of this meeting was made available to community members via video conferencing in an effort to reduce the number of people in the room during the coronavirus pandemic.

II. CONSENT AGENDA

A. Approval of Previous Board Meeting Minutes

- The minutes from the January 18, 2021 Board Meeting were presented by Jean Ceriani.

ACTION: Dr. Speedie made a motion that the minutes of the January 18, 2021 Board meeting be accepted as presented. Dr. Mixter seconded the motion. All were in favor. None were opposed. Motion carried.

B. Approval of January 2021 Financial Reports

- **Overview of Finance Committee Meeting.** Board Chairman Jean Ceriani, as acting Finance Committee Chair on behalf of Matt Soper, highlighted the following:
 - January losses were \$50K above the expected losses.
 - Inpatient and outpatient volumes were low in January as were ER visits.
 - Average Length of Stay is at 3.78, down from 4.2.
 - Salaries decreased.
 - Births for January were up at 20.
 - 75.2% of outpatient and inpatients in January were Medicare/Medicaid and denial rates were high for the month of January.

ACTION: Dr. Speedie made a motion to accept the January 2021 financial reports as presented. Matt Soper seconded the motion. All were in favor. None were opposed. Motion carried.

III. GUEST SPEAKERS

- A. Summit Leadership & Coaching.** Trent Lovette and Jason Hajek of Summit Leadership & Coaching presented a slideshow to the Board regarding leadership assessment, development and cultural transformation. The proposal outlined their plan to assist Delta Health in reaching several of the goals and objectives outlined on the Delta Health 2021-2023 strategy map. The plan focuses on transforming the Delta Health culture by growing leaders and developing employees to improve engagement and satisfaction and ultimately improve patient experience and satisfaction.

DELTA COUNTY MEMORIAL HOSPITAL

Board of Directors Meeting

Monday, February 22, 2021

Page 2

- B. BKD.** Joe Watt, Kevin Rash and Eric Rogers of BKD shared a slideshow with the Board presenting the results of their margin improvement assessment and proposal to assist Delta Health improve the operating margin using 15 improvement initiatives. BKD plans to be with Delta Health for 3700-4300 hours over the next 12 month with experts in every category to help us align our processes to meet our strategic plan and streamline our revenue cycle. They have predicted an improvement of \$5-6 million per year.

RECESS: At 7:03 p.m. Board Chairman Jean Ceriani called for a brief recess. General session resumed at 7:14 p.m. and BKD completed their presentation to the Board.

IV. FINANCIAL

A. Capital Expenditure Request.

- 1. Pediatric Clinic Remodel.** CEO Matt Heyn presented a CER on behalf of the Maintenance Department in the amount of \$156,020.00 to remodel approximately 1750 square feet of the 296 Stafford Ln. property (formerly known as the Huene Building) to facilitate a Pediatric Clinic.

ACTION: Dr. Speedie made a motion to approve the Pediatric Clinic Remodel in the amount of \$156,020.00. Dr. Mixer seconded the motion. All were in favor. None were opposed. Motion carried.

- 2. Rehab Relocation Buildout.** Matt Heyn presented a CER for the Rehab Relocation Buildout in the amount of \$563,000.00. The buildout will allow for increased PT Clinic services to our community and open the building to facilitate the remodel for the Cardiac Clinic and the Delta Family Medicine relocation.

ACTION: Dr. Mixer made a motion to approve the Rehab Relocation Buildout in the amount of \$563,000.00. Matt Soper seconded the motion. All were in favor. None were opposed. Motion carried.

- 3. OS Refresh.** Matt Heyn presented a CER on behalf of the Radiology Department for an Operating System Refresh in the amount of \$52,180 needed to upgrade server software to enable the upgrade of the RIS/PACS system. Storage is full on current LTS and unable to expand.

ACTION: Dr. Mixer made a motion to approve the purchase of the OS Refresh in the amount of \$52,180. Matt Soper seconded the motion. All were in favor. None were opposed. Motion carried.

CCO Jody Roeber added that until the OS Refresh is implemented, a term server has been set up as a way around the bridge so providers can see the PACS system in their offices.

V. ADMINISTRATION

A. CEO Report.

- Electronic Platform for Board. Matt Heyn informed the Board about the password protected website that has been created for the Board and Executive Team. Having an electronic platform will eliminate the amount of paper used for Board binders and create a more efficient process for giving the Board members and Executive Team members access to documents for meetings as well as access to some historical data. Board members and Executive Team members will have the option to use their personal devices or a hospital-issued device as well as the option to receive printed documents upon request.

B. Amendments to Bylaws.

- Article V, Section 4. CLO Julie Huffman proposed an amendment to Article V, Section 4 of the hospital bylaws. After discussion, the Board voted on the amendment.

ACTION: Dr. Speedie made a motion to the Board of Directors for the Board to approve the amendment to Article V, Section 4 of the bylaws to change non emergent purchases requiring Board approval to \$10,000 and the emergent purchases requiring Board approval to \$20,000. The Hospital Administrator will also be required to consult with the Chairman of the Board if available, or any other Board member if unavailable, prior to making emergent purchases exceeding \$20,000. Matt Soper seconded the motion. All were in favor. None were opposed. Motion carried.

- Article II, Section 9(d). Julie Huffman proposed refining and amending Article II, Section 9(d) Open Session Agenda Items to better clarify its original intent. An additional Section was also proposed which will be inserted before the existing Article II, Section 9, causing the existing Section 9 and all subsequent sections within Article II to be renumbered.

ACTION: Dr. Mixer made a motion for the Board of Directors to approve the proposed amendment to the current Article II, Section 9(d) of the bylaws (Open Session Agenda Items) as well as the proposed new Section that welcomes written correspondence to the Board and defines a policy relating to that correspondence. Dr. Speedie seconded the motion. All were in favor. None were opposed. Motion carried.

- C. COVID Update.** CCO Jody Roeber provided an update for the Board on upcoming COVID-19 vaccine clinics. Jody also reported that 20 patients have received monoclonal antibody transfusions and multiple hospitalizations have been avoided.

VI. MEDICAL STAFF

- A. Medical Staff Credentialing.** Dr. Mixer presented the following update from the Med Exec Committee: The following credentialing applications were reviewed and approved in the February 10, 2021 Med Exec meeting:

<u>New Applications:</u>	Ralph Kunkel, M.D., Cardiology Mohammed Azzouz, M.D., Cardiology Kurt Spriggs, D.O., Cardiology Jennifer Springer, M.D., Cardiology Clyde Sullivan, M.D., Cardiology Ryan Redelman, M.D., Radiology Michael Welling, M.D., Radiology Derek Bergeson, M.D., Radiology
New Applications (cont'd):	Roy Erb, M.D., Radiology Reed Bumgarner, M.D., Radiology Eric Gerson, M.D., Radiology Amanda Lovette, M.D., Pediatrics Joe McBeain, CRNA – Pain Clinic privileges

Re-application: Marcella Abuid, M.D., Pulmonology
Kurt Strom, M.D., Urology
Kyle Nickel, M.D., General Surgery
Laura McCrackin, M.D., General Surgery
Matthew Lebsack, M.D., Family Practice
Steven Bernstein, M.D., Radiology
Charles Fowler, M.D., Radiology

ACTION: Dr. Mixter made a motion to the Board of Directors for the Board to approve the applications as presented. Dr. Speedie seconded the motion. All were in favor. None were opposed. Motion carried.

B. Chief of Staff Report. Chief of Staff Dr. Laura McCrackin shared with the Board the following:

- John Knutson, M.D. stepped down as Chief of Surgery. Kyle Nickel, M.D. is now the 2021 Chief of Surgery.

VI. OTHER BUSINESS

A. Draft Letters. CLO Julie Huffman presented the Board with letters to state senators and representatives. One letter is in support of H.R. 535 and S. 91, the Special Districts Provide Essential Services Act and the other letter is regarding Medicare Advantage plans, reimbursement rules and the impact on rural hospitals. The letters will be in the Administration office for Board members' signatures.

VII. EXECUTIVE SESSION

Jean Ceriani recessed General Session at 8:35 p.m. and called for an Executive Session for the purpose of discussing personnel matters under C.R.S. §24-6-402(4)(f), specifically regarding CEO Matt Heyn's upcoming evaluation. No formal business was to be conducted after the Executive Session.

After a brief recess, Executive Session convened at 8:47 p.m.

Present for the Executive Session were Jean Ceriani, Dr. Speedie, Dr. Mixter, and Board Attorney Julie Huffman.

At 9:25 p.m. Jean Ceriani terminated Executive Session and General Session was reconvened.

VIII. ADJOURNMENT

With no further business from the floor, Board Chairman Jean Ceriani **ADJOURNED** the meeting at 9:25 p.m.

Bruce Mixter, M.D., DCMH Board Secretary/Treasurer

Date