

**DELTA HEALTH**  
**Board of Directors Special Meeting**  
Friday, July 28, 2023  
Classroom A / Zoom

**PRESENT:**

Doug Speedie, M.D, Board Chairman	Bruce Mixter, M.D., Secretary/ Treasurer (via ZOOM)
Tammy Smith, Member (via ZOOM)	Jody Roeber, CCO
Matt Soper, Member (via ZOOM)	Julie Huffman, CLO/ Interim CEO
Davis Walton, Member	Melissa Palmer, EDON

**MEETING MINUTES:**

**I. CALL TO ORDER**

The Board of Directors meeting was called to order at 9:34 a.m. by Board Chairman Dr Speedie.

**ACTION:** Motion made to approve Financial Report from July 17, 2023 Board Meeting. Tammy Smith seconded the motion. All were in favor. None were opposed. Motion carried.

CER to purchase patient monitors

Melissa Palmer presented to the board the current situation with monitors purchased in 2012.

GE had visited in September 2022 for the same equipment with a higher price.

Nihon Kohden is considerably less with 6 months financing at zero percent available.

Terms; 6 months financing at zero percent. Payment amounts of \$67,846.00 due 30 days following delivery and then in monthly installments. Possible delivery in October 2023, more likely it will be in November 2023.

CER includes an additional operating amount of \$15,000 for contingency cost. Possible termination tools needed per George Bauer.

$\$407,074.00 + \$15,000 = \$422,074.00$

**ACTION:** Motion made by Matt Soper to approve CER. Tammy Smith seconded the motion. All were in favor. None were opposed. Motion carried. Revised Nurse Staffing Plan  
Melissa Palmer presented Revised Nursing Plan to board explaining that with the State of Colorado Chapter 4 require the board to approve the Nurse Staffing Plan every June.  
Melissa gave an overview of some of the topics such as;  
Making sure all nursing staff are aware of the Nurse Staffing and feel safe with our current guidelines.  
60% of the Nurse staffing Committee is comprised of front-line staff  
A process for complaints has been put into place.  
No golden number for nurse to patient ratio.  
Current ratios are good.  
12 Travelers are currently being utilized which fits in with Montrose & St Mary's Travelers' ratios.  
Nurses are being cross trained instead of low-census.

**ACTION:** Motion made by Dr Bruce Mixter to approve the Nurse Staffing Plan as submitted to the board by Melissa Palmer. Matt Soper seconded the motion. All were in favor. None were opposed. Motion carried.

**IV. ADJOURNMENT**

With no further discussion, Matt Soper moved to adjourn the meeting at 9.56 a.m. Meeting adjourned.

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**Bruce Mixter, M.D., DCMHD Board Secretary/Treasurer**

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**Date**