

DELTA HEALTH
Board of Directors Meeting
Monday, December 5, 2022
Classroom B / Zoom

PRESENT:

Jean Ceriani, Chairman	Matt Heyn, CEO	Rhonda Katzdorn, Exec. Director, Human Resources
Doug Speedie, M.D, Vice Chairman	Jody Roeber, CCO	Vickie Moore, Exec. Director of Clinic Operations
Bruce Mixter, M.D., Secretary/ Treasurer	Larry Vincent, CFO	Chief of Staff: Jonathan Richman, M.D.
Tammy Smith, Member	Julie Huffman, CLO	
Matt Soper, Member (via ZOOM)	Melissa Palmer, EDON	Donica Harrison, Exec. Assistant

MEETING MINUTES:

Viewing of this meeting was made available to the public via video conferencing as well as in-person.

I. CALL TO ORDER

The Board of Directors meeting was called to order at 5:30 p.m. by Board Chairman Jean Ceriani.

II. CONSENT AGENDA

A. Approval of Previous Board Meeting Minutes

1. The minutes from the November 21, 2022 Regular Board Meeting were presented by Jean Ceriani.

ACTION: Tammy Smith made a motion that the minutes of the November 21, 2022 Regular Board Meeting be accepted as presented. Dr. Mixter seconded the motion. All were in favor. None were opposed. Motion carried.

III. GUEST SPEAKER

A. Quality Oversight Update, *Quality Director, Janel Webb*

Quality Director Janel Webb shared a PowerPoint presentation with the Board that provided an overview of who reports to Quality Oversight and the role of each and shared some of the 2022 data that was collected and reported. Janel reported on patient safety initiatives being implemented and delved into how Leapfrog and Patient Safety Scores are achieved and highlighted where we fell short and why, what is being implemented to improve in those areas, as well as the areas where we excelled. The shared data included employee positive COVID tracking, completed vaccine stats, barcode medication administration, outpatient core measures, sepsis core measures compliance, risk and occurrences and grievances. Janel also provided an overview of the Hospital Transformation Project (“HTP”), Quality committees with frontline staff participation, HCAHPS, Delta Health’s E3 campaign and informed the Board about the continued focus for the Quality Department.

IV. FINANCIAL

- A. 2023 Budget.** Budget documents were provided to all Board members for review in advance of the meeting.

1. Resolution to Adopt Budget.

ACTION: Tammy Smith made a motion, seconded by Dr. Mixter, to approve the Resolution to adopt the 2023 Budget. All were in favor. None were opposed. Motion carried.

2. Resolution to Set Mill Levy

ACTION: Tammy Smith made a motion, seconded by Dr. Mixer, to approve the Resolution to Set Mill Levy as presented. All were in favor. None were opposed. Motion carried.

3. Resolution to Appropriate Sums of Money - General Fund \$91,082,892.

ACTION: Tammy Smith made a motion, seconded by Dr. Mixer, to approve the Resolution to Appropriate Sums of Money as presented. All were in favor. None were opposed. Motion carried.

4. Certification of Tax Levies for 2023

ACTION: Tammy Smith made a motion, seconded by Dr. Speedie, to approve the Certification of Tax Levies for 2023 as presented. All were in favor. None were opposed. Motion carried.

5. Certification of Tax Levies for Non-School Governments 2023

ACTION: Tammy Smith made a motion, seconded by Dr. Speedie, to approve the Certification of Tax Levies for 2023 as presented. All were in favor. None were opposed. Motion carried.

6. Cover Letter for Filing. Passed around for signing. Vote not required.

CFO Larry Vincent will file the 2023 budget to the State of Colorado.

V. ADMINISTRATION

A. CEO Report. CEO Matt Heyn reported the following:

- In the November Dept. Head meeting Departments Managers and Directors were asked to write down up to 10 of their departmental successes in 2023. The complete list was provided to the Board members and Matt highlighted a few from each department.

B. FEMA Grant Update. CLO Julie Huffman informed the Board of the apparent change in qualification requirements for the FEMA Grant they were notified about on Friday. At this time we are unsure of the amount of grant funds, if any, we will qualify for since most of our employed staff were on the front line caring for COVID patients while many contract laborers helped fill the staffing voids resulting from the pandemic.

VI. MEDICAL STAFF

A. Since the Med Exec Committee will meet later this week, there is not yet a credentialing or Chief of Staff Report. Board Chair Jean Ceriani thanked Dr. Richman for stepping in as Chief of Staff upon Dr. McCrackin's retirement.

B. Amendments to Medical Staff Rules and Regulations, CLO Julie Huffman.

- The Board reviewed the proposed amendments to the Medical Staff Rules and Regulations that have been approved by the Med Exec Committee. Some Board members would like to change and remove some of the language in the Radiology section (I.1.) That paragraph will be taken back to the Med Exec Committee to consider the Board's recommendations and brought back to the next Board meeting for final approval.

ACTION: Dr. Mixter made a motion to approve the proposed amendments to the Medical Staff Rules and Regulations as presented with the exception of I. Radiology, Paragraph 1. Matt Soper seconded the motion. All were in favor. None were opposed. Motion carried.

VII. OTHER BUSINESS

- Jean Ceriani made a request to post a “No Smoking” sign outside the 70 Stafford Building.
- Jean Ceriani suggested the Board gather for a holiday dinner at a local restaurant. Details will be communicated via email.
- Jean Ceriani asked for Board member contributions towards the sponsorship of a table for the Foundation Gala being held in January.
- Discussion ensued regarding the new requirement that CER’s will require sign off by the IS Director, Purchasing Director and Director of Plant Operations going forward to confirm anticipated additional costs that could be involved in implementing the new equipment/software and that quotes at the lowest price have been obtained.

VIII. ADJOURNMENT

Tammy Smith made a motion to **ADJOURN** the meeting. At 6:36 p.m. the meeting was adjourned.

Bruce Mixter, M.D., DCMHD Board Secretary/Treasurer

Date